



Professional Development

Providing Training for State Purchasing Professionals

Quick Facts

LENGTH
Self Paced

**CONTACT
HOURS**
2

START TIME
Self Paced

END TIME
Self Paced

eBreviate Case Study 3

Course Description:

The purpose of this training session is to help you understand the steps you follow to enter the RFP in eBreviate, post it in the GPR, and manage the RFP process using eBreviate.

This training will be primarily self-paced. It includes tutorial information on the use of the eBreviate tool and hands-on exercises to allow you practice the information discussed.

Audience:

Professionals responsible for writing Request for Proposals (RFPs) and/or responsible for inputting an already written RFP into the esolicitation system.

Objectives:

At the completion of this training course, you will be able to do the following:

- Create a Request for Proposal (RFP) from a template in the library
- Edit sections in the template to create your new RFP
- Post the notice in the Georgia Procurement Registry (GPR)
- Add respondents
- Post the RFP in eBreviate

Prerequisites:

- eBreviate Case Study 1
- eBreviate Case Study 2

To register for this course, click this link: [Learning Management System \(LMS\)](#)